

September 08, 2025

To
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street,
Mumbai - 400 001

Scrip Code: 500306
ISIN: INE903A01025

Sub: Letter to Shareholders pursuant to Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Madam,

Pursuant to the provisions of Regulation 36(1)(b) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform you that the Company has sent letters to those shareholders whose email addresses are not registered with the Company or the Registrar and Share Transfer Agent or the Depository Participant(s), providing them the web link, including the exact path for accessing the Annual Report and Notice of 79th Annual General Meeting of the Company for the Financial Year 2024-25.

A copy of the letter is enclosed for your information and records.

Thanking you

Yours faithfully,

For **Jaykay Enterprises Limited**

Shikha Rastogi
Company Secretary & Compliance Officer

Encl: As above





Jaykay Enterprises Limited

CIN: L55101UP1961PLC001187

Registered Office: Kamla Tower, Kanpur, Uttar Pradesh - 208001

Email: cs@jaykayenterprises.com; Phones: +91 512 2371478 - 81

Web: www.jaykayenterprises.com

Dear Member(s),

September 08, 2025

REF: FOLIO/DPID/CLIENT ID:

Sub: Notice of 79th Annual General Meeting of the shareholders of Jaykay Enterprises Limited and Annual Report for the Financial Year 2024-25

We wish to inform you that the 79th Annual General Meeting ("AGM") of Jaykay Enterprises Limited (the "Company") is scheduled to be held on **Tuesday, September 30, 2025 at 03:00 P.M. (IST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")** to transact the business as set out in the notice dated August 29, 2025, convening the AGM (the "Notice").

Further, in terms of Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform that the Notice and the Annual Report for the FY 2024-25 ("**Annual Report**") can be downloaded from the link: <https://www.jaykayenterprises.com/wp-content/uploads/2025/09/JAYKAY-Enterprises-2024-25-Annual-Report.pdf>.

Exact Path to access the Notice and Annual Report is: **www.jaykayenterprises.com >> Investors >> Financial Performance >> Annual Reports >> Select Financial Year '2024-2025'**.

This letter is being sent to those members who have not registered their email address(es) either with the Company or with any Depository or Registrar and Share Transfer Agent ("RTA") of the Company. For any further information in this regard, please reach out to the Company's RTA i.e. Alankit Assignments Limited, Alankit House, 4E/2, Jhandewalan Extension, New Delhi-110055 at rta@alankit.com or to the Company at cs@jaykayenterprises.com.

This is also a reminder to update KYC details pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and to dematerialise physical securities. The circular issued by SEBI mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of security holders holding securities in physical mode. While updating email address is optional, the security holders are requested to register email address also to avail online services. This is applicable for all security holders holding securities in physical mode.

Shareholders are also informed that in order to facilitate ease of investing for investors and to secure the rights of investors in the securities which were purchased by them, SEBI vide its circular dated July 2, 2025 has decided to open a special window only for re-lodgment of transfer deeds, which were lodged prior to the deadline of April 01, 2019 and rejected/returned/not attended to due to deficiency in the documents/process/or otherwise, for a period of six months from July 07, 2025 till January 06, 2026. The eligible shareholders may submit their transfer requests along with the requisite documents to RTA.

Moreover, you are also requested to update your email address at the earliest, either through your depository participants for shares held in electronic form or send a communication to the Company / RTA, to facilitate the updation and to continue receiving all important information & documents thereafter via electronic mode. The detailed process for registering the email addresses is provided in the Notice convening the AGM.

Looking forward to your participation at the AGM and continued support.

Thanking you,

Yours Faithfully,

For Jaykay Enterprises Limited

Sd/-

Shikha Rastogi

Company Secretary & Compliance Officer